

Duluth/North Shore Sanitary District – Board of Managers
Meeting # 90

Date: July 11, 2007

Board Members Present: Scott Smith, Kevin Bovee, Mary Ann Sironen & Katie Kuettel

Board Members Absent: Lars Fladmark

Others Present: Brad Rudek, Dan Nieman, John Kessler, Duane Herold, Pat Morrissey, Mike Heinzen, Cherie Johnson, Richard Hagberg, Heather Korpela, Eric Appelwick, Jim Anklam, John Fischer and Missy Kesanen

Minutes to: Jim Anklam, Eric Appelwick, Mike Appelwick, Dan Belden, Bruce Berg, Kevin Bovee, John Bowen, Clare Carpenter, Dave Chura, Jeff Cook, City of Duluth, Duluth City Council, Duluth Township, Lars Fladmark, Jane Gilbert-Howard, Scott Harder, Duane Herold, Laurie Johnson, Al Katz, Missy Kesanen, John Kessler, Heather Korpela, Lakewood Township, Don McTavish, David Pierson, John Schifsky, Dick Sigel, Mary Ann Sironen, Mary Frances Skala, Scott Smith, Kurt Soderberg, George Sundstrom, Carol Surine and Nelson Thomas

Minutes by: Missy Kesanen

This draft of the D/NSSD minutes has been posted solely for preliminary informational purposes. Minutes are unofficial and subject to change until they have been approved by the D/NSSD Board of Managers.

Item	Discussion	Conclusion/Actions
Roll Call	A quorum of Board Members is present	
Agenda	Agenda modified and approved.	
Minutes	Motion by M.A. Sironen and seconded by K. Kuettel to approve the June Meeting minutes.	
Treasurer's Report	The Request to Pay Outstanding Invoices packet was distributed. S. Smith asked if the discussion whether or not to go with the accountant, Becky McNamara or stay with Ellingson and Ellingson. This was tabled until the next meeting. S. Smith asked about #10 Sycomm as listed on the request for payment. E. Appelwick said that is was needed inventory/supplies. Motion by S. Smith and seconded by K. Kuettel to pay invoices as listed. Unanimously approved. <ol style="list-style-type: none"> 1. PFA Payment - \$ from SLC have been received and will be deposited today. 2. Commercial Rate Review – status quo for rest of the year. 	
Public Comments	Dan Nieman had questions about the Debt Service Charge letter that was sent out. He said that the \$800 fee is unacceptable. Richard Hagberg asked if there was an assistance program for those who cannot pay this amount. He also asked if because his mother has a rental property if she has to pay the \$800 fee for both properties and the Board said yes. All DNSSD customers will share equally in this debt. As more customers are hooked up, the \$800 fee should go down. Line 11A is where property owners will see these fees on their tax statements. John Fischer has gathered information on different projects that have received funding and he asked if this is something that he should try to pursue. K. Bovee said that the Board is not done with looking into the fees that Knife River is currently paying. A resident asked about yard restorations and was told that E. Appelwick has this punch list and he will be doing a walk through to make sure that all properties that need restoration are included. There are currently 10 on the list that Ayres has, but E. Appelwick will update once he has done his checking.	
Updates	<ol style="list-style-type: none"> 1. I&I Inspections – E. Appelwick has been doing inspections. 2. Easements – none 3. KRLSD – All bills have been paid to date. The Board has been trying to set up a special meeting with KRLSD, but have not scheduled on yet. A notice can be put on the monthly bills that M. Kesanen sends out if and when this meeting is scheduled. 	
Communications/Correspondence	None	
Legal Issues	H. Korpela has the paperwork on the Bond Sale that needs signatures.	
Engineer's Report	<ol style="list-style-type: none"> 1. New Hookups - Jim Anklam said a submittal has been received from Duluth Tent and Trailer for 10 new connections. The Lighthouse is up and running. A pending hookup is in the works for 	

	<p>McQuade.</p> <ol style="list-style-type: none"> 2. Post Construction Tree Removal – E. Appelwick to supply needed addresses. 3. Allan Reed lateral line location – Ayres will work with all affected homeowners.
Operations Report	<p>E. Appelwick distributed the Superintendent Report to the Board.</p> <ul style="list-style-type: none"> • Main lift station painting has been done. • Lift station #1 media was changed and Ryan Road media will be changed soon. • Yearly routine maintenance of all generators was completed during June. • NTS started to perform inspections of customer grinder stations with the main lift station inspection to take place in August. • M.A. Sironen asked that a breakdown (with levy vs. debt service charge) of how the fees were arrived at be listed in the newsletter that will be sent out soon. Also, anyone interested in helping with Legislative help should contact John Fischer. E. Appelwick will also work with the Community Association.
New Business	<ol style="list-style-type: none"> 1. A handful of Debt Service Charge payments have been received by M. Kesanen. A new bank account needs to be set up for these deposits. S. Smith said he will take care of and let M. Kesanen know.
Old Business – None.	
<p>Meeting adjourned at 8:25a.m. The next meeting is at 0700 at French River Lutheran Church on August 8, 2007. The meeting reconvened to approve payment of the Environmental Financial Group invoice in the amount of \$3,543.75. Motion by S. Smith and seconded by M.A. Sironen to approve.</p>	

Approved (date): _____

Chair

Secretary